



# Eskdale School

*A place of belonging, a place of inspiration*

## Admissions Policy and Policy into Practice

### **Eskdale School aims:**

To develop as a vibrant, dynamic community committed to the principles of "Every Child Matters" so that all of our students

- are safe and healthy
- enjoy and achieve
- make a positive contribution
- experience success so that they are equipped to make their way in the world of work.

### Document Status

Date of Policy Adoption by Governing Body: January 2006

Reviewed

March 2019

Next Review

March 2020

*C. Watkinson*

Signed (Chair of Governors)

## **Introduction for Parents**

We hope that the following Admissions Policy will help you to understand your rights and the procedures laid down by the Local Education Authority. This Policy aims to explain the system simply but the full details of the LEA procedure are available.

In law you have the right to express a preference as to which school you wish your child to attend. The procedure for making such a preference is quite simple and is shown below. If you have any questions or wish to visit Eskdale School, please telephone the Headteacher, at the school on 01947 602856.

## **Admissions Policy for Eskdale School**

Eskdale School serves the area from the Ranch in the south to Comondale and Staithes in the North. It currently shares the same catchment area as Caedmon College Whitby.

**In year transfers** - pupils may need to change schools during the school year for a variety of reasons. If you wish look around the school with your child to see if it is the right school for them, please contact the school to make an appointment to be shown around the school. The office staff can guide you on procedure should you decide to apply for a place.

Eskdale School has a Pupil Admission Numbers of 110. In the event that numbers are exceeded the criteria for places are listed below.

- Firstly to students considered by the Authority to have exceptional social or medical needs;
- Secondly to students who have brothers or sisters at our school at the beginning of the term in which siblings are to be admitted;
- Thirdly to students who are nearest to our school once the needs of all other children living locally have been met, taking the nearest available safe walking route.

Should a place not be made available for your child, it may be possible for you to still obtain a place by using the Authority's appeal arrangements. Details of these arrangements can be obtained from the Area Education Office.

**01609 533679** or [schooladmissions@northyorks.gov.uk](mailto:schooladmissions@northyorks.gov.uk)

### **1.0 Policy Into Practice**

#### **1.1 Aim**

The intention at Eskdale School is to make the transfer from primary to secondary school as effective and smooth as possible for young people and their parents.

#### **1.2 Formal Procedure**

##### **October**

All Year 6 students and their families are invited to attend an Open Evening designed for them to navigate themselves around the school, experiencing the different departments, interacting

with staff and students within the Eskdale community. The school prospectus can be found online and a hard copy provided on request.

Parents of Year 6 students express their preferences for a secondary school by completing the online form. Primary Schools will usually give advice about completion of this form. See Appendix 1 below.

### **January**

Scarborough Area Education Office process the preference forms

### **February/March**

Eskdale School is notified of likely admission numbers for coming September.

### **March**

Eskdale School writes to all Year 6 parents and students who have chosen Eskdale.

### **May/June -**

All Year 6 students who have chosen Eskdale are visited in their primary schools by Y7 Learning Manager and other staff from Eskdale. The SENCO and TAs may visit pupils with Special Educational Needs to ensure a smooth transition. Both primary staff and students have the opportunity to share any concerns and provide relevant information to staff. Students receive documentation to share with their families and are encouraged to explore the Eskdale school website and find the Year 6 transfer pages. A Modern Foreign Languages Day is held in Mid-June.

### **July**

Year 6 students attend Eskdale for three consecutive Transfer Days.

They work in small groups to develop team skills, forge new friendships and experience the secondary school day. This includes moving from various classrooms, the lunchtime system, an increased number of staff and travelling to and from school via different transport systems. Parents of students in Year 6 attend their first Eskdale Parents Evening and meet Form Tutors. It is an ideal opportunity to share any queries they or their child may have prior to the summer break.

The school encourages students and parents to contact us using the 'every child matters' email ([ecm@eskdale.n-yorks.sch.uk](mailto:ecm@eskdale.n-yorks.sch.uk)) should anything arise over the holidays. This may help to make the six week holiday a more relaxed time.

### **Other Links**

Over the years, we have developed a variety of activities, events and workshops to ensure curriculum continuity between Key Stages 2 and 3. We also work hard to develop a social cohesion within and between Year Groups.

Some of the activities are listed below.

- Visits by curriculum staff to Primary Schools
- Technology projects at Eskdale for Year 5 and 6 students
- Primary sporting events held at Eskdale and surrounding venues supported by the Year 9 leaders.
- Matinee drama performances for primary schools at Eskdale.

### **Open House policy**

Should you be unable to attend any of the formal dates shown above please feel free to contact the school and arrange a convenient time for you and your family to see the Eskdale community in action.

## Appendix 1

Click on this link to open the North Yorkshire County Council Admissions information page. <https://www.northyorks.gov.uk/school-admissions>